

User Manual for Submitting the Undertaking

- 1) Login using following URL

<https://inspection.nseindia.com/MemberPortal/>

- 2) Navigation: Inspection --> Enhanced Supervision --> Bank/DP Account Details --> TM Bank Account Details --> Member shall submit details of all its bank under TM Bank Account Details tab.

The screenshot displays the NSE Member Portal interface. The main content area is titled 'TM Bank A/c Details' and contains a form for submitting bank account information. The form includes the following fields:

- Account No. (text input)
- Branch Name (text input)
- Bank Address (text input)
- IFSC Code (text input)
- Segment (dropdown menu)
- Purpose (dropdown menu)
- Account Opening Date (date input)

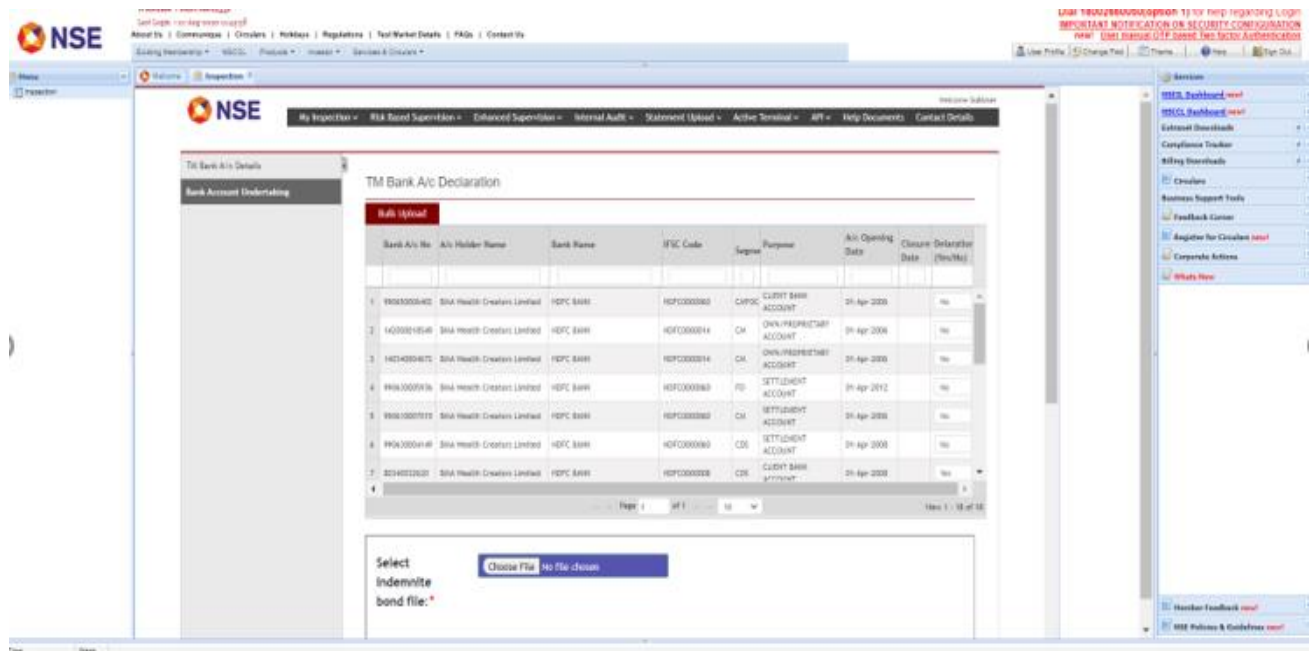
Below the form, there is a declaration checkbox with the text: "I/ We hereby declare that the details furnished above are complete and correct as on the date of submission and I/ We undertake to update any changes therein, immediately." Below this is a 'Submit' button.

At the bottom of the form, there is a table showing the details of submitted bank accounts:

Bank A/c No.	A/c Holder Name	Bank Name	IFSC Code	Segment	Purpose	A/c Opening Date	Debit/credit	Full Details
XXXXXX0000000000000000	Bank Name	XXXXXX	XXXXXX0000000000000000	XXXXXX	XXXXXX	21 Apr 2018	Yes	
XXXXXX0000000000000000	Bank Name	XXXXXX	XXXXXX0000000000000000	XXXXXX	XXXXXX	21 Apr 2018	No	

- 3) After submitting details of all bank account member shall provide declaration **(Yes/No)** for each bank account under Bank Account Undertaking tab. In case of multiple accounts member may use the bulk upload option feature.

Note: All Bank details submitted by Member under TM Bank A/c Details tab will get auto populated under Bank Account Undertaking Tab. Please note that although the tab is named as “TM Bank A/c Details tab”, the Clearing Members also need to submit the bank details in the same tab.



- 4) In case If member is submitting the data through bulk upload option then member need to click on Bulk Upload option. After, clicking member shall download the Bank details Template available there and provide the declaration (**Yes/No**) in last column (I) of the downloaded template.

TM Bank A/c Declaration

Bulk Upload

Bank A/c No	A/c Holder Name	Bank Name	IFSC Code	Segme	Purpose	A/c Opening Date	Closure Date	Declaration (Yes/No)

Download Bank Details Template Here

- 5) After providing the declaration (**Yes/No**) for each bank details member shall upload the bank account declaration file.

Download Bank Details Template Here

Select Declaration File:

Choose File
No file chosen

- 6) Once the declaration file is submitted member shall provide the declaration and upload the undertaking cum indemnity bond.

Declaration: *	
☐ I/We do hereby agree and confirm that above bank details are part of below undertaking. In case of opening of new bank account or change in existing details of bank account then revised undertaking cum indemnity bond shall be submitted.	
Select Indemnity bond file: *	Choose File No file chosen

Upload

Reset

- 7) In case if member is not using bulk upload option then member needs to provide the declaration **(Yes/No)** for each bank account details. After submitting the details member shall upload the undertaking cum indemnity bond (.pdf file) and submit the declaration.

Note: In case of opening of new bank account or change in existing bank account details member shall submit the revised undertaking cum indemnity bond.

